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Moving Checklist

8 Weeks Prior

- Create a folder for moving records, inventories, estimates, receipts, etc.
- Create a realistic budget for moving expenses and be sure to include things like tape, boxes, storage, transportation, etc.
- Plan your moving method (rental truck, movers, etc) and get cost estimates.
- See if your employer will provide moving expense benefits.
- Request time off for moving day. Allow yourself plenty of time to move and get everything settled before returning to work.
- Schedule disconnection of utilities at the old place.
 - Phone
 - Water
 - Electric
 - Internet
 - Cable
 - Gas
 - Garbage
 - Telephone
- Plan how you will move plants, pets, and valuables.
- Hold a garage sale or donate items you do not plan on taking with you.
- Get copies and schedule any transfer records you may need for medical or school.
- Make any home repairs needed.
- Get any packaging material you need (boxes, tape, bubble wrap)

3-4 Weeks Prior

- Begin packing any items you are not planning to use prior to the move.
- Label boxes
- Label items that are not being moved by movers separately with Do Not Move.
- Create an inventory of all your items.
- Finalize moving arrangements.
- Fill out a change of address form at your local post office/online.
- Notify credit cards and insurance companies about change of address.
- Cancel automatic payment plans if applicable.

1-2 Weeks Prior

- Continue packing.